

Thriplow School PTA minutes (EGM)

Meeting: 8pm on 13/6/23 on Zoom

Attendees:

Meghan Bonner, David Aston (Treasurer), Helen Joyce (Secretary), Lucy How (Head Teacher), Geri Kitley, Helen Trussell, Matt Wells, Natasha Burford, Rowan Pashley

Welcome

HJ opened the meeting to welcome the attendees.

Committee election for the role as the Chair

Following a request for candidates, Meghan Bonner was proposed as the candidate for the role of Chair of the PTA following the AGM where no chair was elected. The committee would like to have a Deputy Chair in post, to support the core committee but no candidate has yet come forward for this role.

1. MB was voted in as Chair of the PTA

Follow up on AGM

2. PJ to update the PTA constitution as agreed in the PTA AGM on 25/4/23.
3. PJ to submit chairs report.
4. DA to complete and submit accounts to be signed by HJ.
5. LH to invite teaching staff to attend PTA meetings to hear more views on how the PTA can support the school.

Financial update

DA shared a summary of fundraising events since the last meeting, which included an ice cream sale (£50 profit) and a grant for £500 from a Tesco scheme towards sports equipment. Available funds are at just over £19,000.

Request for PTA funds and update on previous approvals

The PTA has previously approved requests which total around £3,000, but not yet received the invoices/receipts and passed on the funds to the school.

LH updated the committee on the latest requests for PTA funds, which include a further £58 for the KS2 production costs, Walkie Talkies (£130), Pantomime trip in Cambridge, playground equipment, e-safety training, greenhouse repairs, planter repairs/replacement, KS1 trip to botanical gardens, Year 6 event celebration, and a contribution towards a Year 6 punting trip to Cambridge.

The committee approved the items which had quotes already, and approved the others in principle (assuming the costs are reasonable)

6. LH to ask Linda to provide proof of purchase of items previously approved by the PTA.
7. LH to organise the purchase of approved items.
8. LH to discuss the greenhouse repair project with the Pashleys (which may include hiring a tree surgeon) to help improve this area and make it safe.
9. LH to discuss the planter repairs/replacement with the gardening team.

Year group Parent Representatives

MB gave an update on the appointment of year group parent representatives for the next school year. The intention is that parents within each year group can organise themselves to run one event each year, and

one ice-cream sale after school. This spreads the commitment of parents and invites more ideas for events. MB shared a suggested rota which received support from the committee.

10. MB to put year group representatives in place with support from DVW with details in the newsletter.

Cornerstone update

LH reiterated the importance of the Cornerstone project for improving the school facilities. She updated the committee on recent activities, including members of the finance team at Demat speaking with Governors and PTA committee members. There is no start date for the works yet.

Summer term PTA support to the school

MB has organised a Google Doc to recruit volunteers for events in the summer term where PTA support is required, for example to help serve refreshments. There are just a few slots to be filled.

11. MB to share the volunteer vacancies to fill the remaining slots.

Tipi party committee

There are a few parents who have come forward to be part of a new committee to organise a Tipi party in 2024, which may be adapted to accommodate new ideas. Any other parents who haven't yet expressed an interest would be very welcome to join.

12. MB to convene the new Tipi party committee and discuss collating ideas for the party via a poll.

Fundraising events

NB gave an update on the disco which is to be held on 23rd June in the village hall. 32 tickets sold so far and organisation going well. MB confirmed there are ice-cream sales organised for Fridays until the end of term.

Gardening club

There was praise for the hedge cutting along the pavement outside the school!

13. MB to communicate the need for volunteers for the gardening club.

AOB

14. MB will attend the new parents meeting on 21st June to give information about the PTA.
15. LH will organise for information about the PTA to be sent to new parents in September.
16. LH will meet with the parent who is kindly providing an outdoor mural.
17. MB to ask parents to help with some DIY jobs to support the school over summer holidays, including painting.
18. LH to pass on feedback to make sure the after-school wild space clubs are advertised to parents.
19. LH to ask for posters to be made by children to discourage 'idling' when parked outside the school.

Dates for PTA meetings (please check newsletter for updated details)

Date	Venue
Friday 22 nd September at 9am	Hall
Tuesday 7 th November at 8pm	Zoom
Tuesday 16 th January at 8pm	Zoom
Tuesday 5 th March at 8pm	Zoom